

**VIRGINIA BOARD OF SOCIAL WORK
SPECIAL CONFERENCE COMMITTEE
MINUTES
June 13, 2014**

- CALL TO ORDER:** A Special Conference Committee ("Committee") of the Board of Social Work ("Board") convened on June 13, 2014, at 9:15 a.m., at the Department of Health Professions, Perimeter Center, Board Room 3, 9960 Mayland Drive, Henrico, VA.
- MEMBERS PRESENT:** Arthur Mayer, LCSW
John Salay, LCSW
- STAFF PRESENT:** Patricia L. Larimer, Deputy Executive Director, Discipline
Sarah Georgen, Licensing Manager
Peter Oppen, Adjudication Specialist
- MATTER SCHEDULED:** Margaret Kilgore, LSW Reinstatement Applicant
License No.: 0903-001585
Case Nos.: 154366 & 154826
- DISCUSSION:** Ms. Kilgore appeared before the Committee in person in accordance with a Notice of the Board dated May 13, 2014, to receive and act upon her application for the reinstatement of her license to practice social work in the Commonwealth of Virginia, which expired on June 30, 2009, and to inquire into evidence that grounds may exist to deny the reinstatement of her license and to inquire into allegations that she may have violated certain laws and regulations governing social work practice in Virginia. Ms. Kilgore was represented by Meredith Brebner, Esquire. The Committee fully discussed the allegations contained in the notice with Ms. Kilgore.
- CLOSED SESSION:** Upon a motion by Mr. Salay and duly seconded by Mr. Mayer, the Committee voted to convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Margaret Kilgore. Additionally, he moved that Ms. Larimer, Ms. Georgen and Mr. Oppen attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Committee reconvened in open session.
- CLOSED SESSION:** Upon a motion by Mr. Salay and duly seconded by Mr. Mayer, the Committee voted to convene a closed meeting pursuant to § 2.2-3711(A)(7) of the Code of Virginia in order to consult with legal

counsel in the matter of Margaret Kilgore. Additionally, he moved that Ms. Larimer, Ms. Georgen and Mr. Oppen attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Committee reconvened in open session.

CLOSED SESSION: Upon a motion by Mr. Salay and duly seconded by Mr. Mayer, the Committee voted to convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Margaret Kilgore. Additionally, he moved that Ms. Larimer, Ms. Georgen and Mr. Oppen attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Committee reconvened in open session and announced its decision.

DECISION: Upon a motion by Mr. Salay, and duly seconded by Mr. Mayer, the Committee made certain Findings of Fact and Conclusions of Law, and voted to deny Ms. Kilgore's application for reinstatement.

ADJOURNMENT: The Committee adjourned at 10:40 a.m.

Arthur Mayer, LCSW, Chair

Patricia L. Larimer, Deputy Executive Director
- Discipline

Date

Date

**VIRGINIA BOARD OF SOCIAL WORK
INFORMAL CONFERENCE COMMITTEE
MINUTES
June 13, 2014**

- CALL TO ORDER:** An Informal Conference Committee (“Committee”) of the Board of Social Work (“Board”) convened on June 13, 2014, at 2:50 p.m., at the Department of Health Professions, Perimeter Center, Board Room 3, 9960 Mayland Drive, Henrico, VA.
- MEMBERS PRESENT:** Arthur Mayer, LCSW
John Salay, LCSW
- STAFF PRESENT:** Patricia L. Larimer, Deputy Executive Director, Discipline
Sarah Georgen, Licensing Manager
Peter Oppen, Adjudication Specialist
- MATTER SCHEDULED:** Jennifer Assenza, LCSW Applicant
Case No.: 155178
- DISCUSSION:** Ms. Assenza failed to appear before the Committee in person in accordance with a Notice of the Board dated May 2, 2014, to receive and act upon her application for licensure by examination as a clinical social worker and to inquire into evidence that grounds may exist to deny her application. Ms. Assenza was not represented by legal counsel. The Committee fully discussed the allegations contained in the notice.
- CLOSED SESSION:** Upon a motion by Mr. Mayer and duly seconded by Mr. Salay, the Committee voted to convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Jennifer Assenza. Additionally, he moved that Ms. Larimer, Ms. Georgen and Mr. Oppen attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Committee reconvened in open session and announced its decision.
- DECISION:** Upon a motion by Mr. Mayer, and duly seconded by Mr. Salay, the Committee made certain Findings of Fact and Conclusions of Law, and voted to deny Ms. Assenza’s application.

ADJOURNMENT:

The Committee adjourned at 2:55 p.m.

John Salay, LCSW, Chair

Patricia L. Larimer, Deputy Executive Director
- Discipline

Date

Date

**VIRGINIA BOARD OF SOCIAL WORK
INFORMAL CONFERENCE COMMITTEE
MINUTES
June 13, 2014**

- CALL TO ORDER:** An Informal Conference Committee (“Committee”) of the Board of Social Work (“Board”) convened on June 13, 2014, at 11:10 a.m., at the Department of Health Professions, Perimeter Center, Board Room 3, 9960 Mayland Drive, Henrico, VA.
- MEMBERS PRESENT:** Arthur Mayer, LCSW
John Salay, LCSW
- STAFF PRESENT:** Patricia L. Larimer, Deputy Executive Director, Discipline
Sarah Georgen, Licensing Manager
Peter Oppen, Adjudication Specialist
- MATTER SCHEDULED:** Edward Tungol, LCSW Applicant
Case No.: 150518
- DISCUSSION:** Mr. Tungol appeared before the Committee in person in accordance with a Notice of the Board dated May 2, 2014, to receive and act upon his application for licensure by examination as a clinical social worker and to inquire into evidence that grounds may exist to deny his application. Mr. Tungol was present and was not represented by legal counsel. The Committee fully discussed the allegations contained in the notice with Mr. Tungol.
- CLOSED SESSION:** Upon a motion by Mr. Mayer and duly seconded by Mr. Salay, the Committee voted to convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Edward Tungol. Additionally, he moved that Ms. Larimer, Ms. Georgen and Mr. Oppen attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Committee reconvened in open session and announced its decision.
- DECISION:** Upon a motion by Mr. Mayer, and duly seconded by Mr. Salay, the Committee made certain recommended Findings of Fact and Conclusions of Law, and voted to deny Mr. Tungol’s application.

ADJOURNMENT:

The Committee adjourned at 11:35 a.m.

John Salay, LCSW, Chair

Patricia L. Larimer, Deputy Executive Director
- Discipline

Date

Date

**VIRGINIA BOARD OF SOCIAL WORK
INFORMAL CONFERENCE COMMITTEE
MINUTES
June 13, 2014**

- CALL TO ORDER:** An Informal Conference Committee (“Committee”) of the Board of Social Work (“Board”) convened on June 13, 2014, at 11:45 a.m., at the Department of Health Professions, Perimeter Center, Board Room 3, 9960 Mayland Drive, Henrico, VA.
- MEMBERS PRESENT:** Arthur Mayer, LCSW
John Salay, LCSW
- STAFF PRESENT:** Patricia L. Larimer, Deputy Executive Director, Discipline
Sarah Georgen, Licensing Manager
Peter Oppen, Adjudication Specialist
- MATTER SCHEDULED:** Belinda Greene, LCSW Applicant
Case No.: 154190
- DISCUSSION:** Ms. Greene appeared before the Committee in person in accordance with an Amended Notice of the Board dated May 2, 2014, to receive and act upon her application for licensure by examination as a clinical social worker and to inquire into evidence that grounds may exist to deny her application. Ms. Greene was not represented by legal counsel. The Committee fully discussed the allegations contained in the notice with Ms. Greene.
- CLOSED SESSION:** Upon a motion by Mr. Salay and duly seconded by Mr. Mayer, the Committee voted to convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Belinda Greene. Additionally, he moved that Ms. Larimer, Ms. Georgen and Mr. Oppen attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Committee reconvened in open session and announced its decision.
- DECISION:** Upon a motion by Mr. Salay, and duly seconded by Mr. Mayer, the Committee made certain recommended Findings of Fact and Conclusions of Law, and voted to deny Ms. Greene’s application.

ADJOURNMENT:

The Committee adjourned at 1:20 p.m.

Arthur Mayer, LCSW, Chair

Patricia L. Larimer, Deputy Executive Director
- Discipline

Date

Date

**VIRGINIA BOARD OF SOCIAL WORK
INFORMAL CONFERENCE COMMITTEE
MINUTES
June 13, 2014**

- CALL TO ORDER:** An Informal Conference Committee (“Committee”) of the Board of Social Work (“Board”) convened on June 13, 2014, at 2:55 p.m., at the Department of Health Professions, Perimeter Center, Board Room 3, 9960 Mayland Drive, Henrico, VA.
- MEMBERS PRESENT:** Arthur Mayer, LCSW
John Salay, LCSW
- STAFF PRESENT:** Patricia L. Larimer, Deputy Executive Director, Discipline
Sarah Georgen, Licensing Manager
Peter Oppen, Adjudication Specialist
- MATTER SCHEDULED:** Mary A. Davis, LCSW Applicant
Case No.: 150995
- DISCUSSION:** Ms. Davis failed to appear before the Committee in accordance with an amended Notice of the Board dated May 6, 2014, to receive and act upon her application for licensure by examination as a clinical social worker and to inquire into evidence that grounds may exist to deny her application. Ms. Davis was not represented by legal counsel. The Committee fully discussed the allegations contained in the notice.
- CLOSED SESSION:** Upon a motion by Mr. Mayer and duly seconded by Mr. Salay, the Committee voted to convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Mary A. Davis. Additionally, he moved that Ms. Larimer, Ms. Georgen and Mr. Oppen attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Committee reconvened in open session and announced its decision.
- DECISION:** Upon a motion by Mr. Mayer, and duly seconded by Mr. Salay, the Committee made certain recommended Findings of Fact and Conclusions of Law, and voted to deny Ms. Davis’ application.

ADJOURNMENT:

The Committee adjourned at 3:05 p.m.

John Salay, LCSW, Chair

Patricia L. Larimer, Deputy Executive Director
- Discipline

Date

Date

**VIRGINIA BOARD OF SOCIAL WORK
INFORMAL CONFERENCE COMMITTEE
MINUTES
June 13, 2014**

- CALL TO ORDER:** An Informal Conference Committee (“Committee”) of the Board of Social Work (“Board”) convened on June 13, 2014, at 2:00 p.m., at the Department of Health Professions, Perimeter Center, Board Room 3, 9960 Mayland Drive, Henrico, VA.
- MEMBERS PRESENT:** Arthur Mayer, LCSW
John Salay, LCSW
- STAFF PRESENT:** Patricia L. Larimer, Deputy Executive Director, Discipline
Sarah Georgen, Licensing Manager
Peter Oppen, Adjudication Specialist
- MATTER SCHEDULED:** Susan Dever, LCSW Applicant
Case No.: 156029
- DISCUSSION:** Ms. Dever appeared before the Committee in person in accordance with a Notice of the Board dated May 21, 2014, to receive and act upon her application for licensure by endorsement as a clinical social worker and to inquire into evidence that grounds may exist to deny her application. Ms. Dever was represented by Michael Goodman, Esquire. The Committee fully discussed the allegations contained in the notice with Ms. Dever.
- CLOSED SESSION:** Upon a motion by Mr. Salay and duly seconded by Mr. Mayer, the Committee voted to convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Susan Dever. Additionally, he moved that Ms. Larimer, Ms. Georgen and Mr. Oppen attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Committee reconvened in open session and announced its decision.
- DECISION:** Upon a motion by Mr. Salay, and duly seconded by Mr. Mayer, the Committee made certain recommended Findings of Fact and Conclusions of Law, and voted to deny Ms. Dever’s application.

ADJOURNMENT:

The Committee adjourned at 2:40 p.m.

Arthur Mayer, LCSW, Chair

Patricia L. Larimer, Deputy Executive Director
- Discipline

Date

Date